

**WEST OXFORDSHIRE DISTRICT COUNCIL**  
**LICENSING PANEL - MONDAY 29 SEPTEMBER 2014**  
**APPLICATION FOR A NEW PREMISES LICENCE**  
**UNDER THE LICENSING ACT 2003**

**REPORT OF THE SHARED HEAD OF PUBLIC PROTECTION AND REGULATION**

**(Contact: Kate Bishop, Tel: (01993) 861631)**

**I. PURPOSE**

To consider and determine an application made to the Council in its capacity as Licensing Authority for a variation of premises licence under the Licensing Act 2003.

**2. RECOMMENDATION**

That the Panel considers and determines the application made to the Council, outlined in the Appendix attached to this report.

**3. BACKGROUND**

3.1. The Council has received the following application for a new premises licence:

- Aston Pottery, Bampton Road, Aston (Appendix A)  
The application is for Plays, Films, Live Music, Recorded music, Dance, anything of a similar description, Supply of alcohol Sunday to Thursday 0900-2300 and Friday to Saturday 0900-2400.

3.2. The application has been processed in accordance with the Licensing Act 2003 Regulations.

3.3. The application is being brought before the Panel because the Shared Head of Public Protection & Regulation does not have delegated authority to grant a licence as representations have been made during the consultation process.

3.4. Consultation has taken place with:

- the local ward councillor(s)
- Oxfordshire County Council - Fire and Rescue Service
- Oxfordshire County Council – Trading Standards
- NHS
- Thames Valley Police
- The relevant Town and or Parish Council(s)
- West Oxfordshire District Council – Licensing
- West Oxfordshire District Council – Environmental Health
- West Oxfordshire District Council – Planning Services

3.5. In addition, the applicant has advertised the application by way of a notice displayed at the premises for 28 consecutive days and published notice of the application in a local publication within ten days of making the application.

3.6. West Oxfordshire District Council has received two objections during the consultation period. (Attached as Appendix B).

#### **4. ALTERNATIVES/OPTIONS**

- 4.1. The Panel must consider the following when determining the application:
- The Licensing Act 2003
  - Guidance issued under Section 182 of the Licensing Act 2003
  - Regulations issued under the Licensing Act 2003
  - The Councils Statement of Licensing Policy
- 4.2. The Panel may attach reasonable conditions to the licence that address the licensing objectives, i.e.:
- The protection of children from harm
  - Public safety
  - Prevention of public nuisance
  - Prevention of crime and disorder
- 4.3. Any party has a right of appeal to the Magistrates Court against the decision of the Panel in respect of an application. Not only does this include an appeal against refusal, it also includes the right to appeal against the imposition of one or more conditions.

#### **5. FINANCIAL IMPLICATIONS**

There are no direct financial implications arising from the consideration of the variation application. However, any appeal to the Magistrates' Court against conditions imposed or against the refusal of any application or against a refusal to vary conditions could result in the Council having to bear the legal costs incurred in defending its decision.

Kate Bishop  
Shared Head of Public Protection and Regulation

(Author: Nicola Neyhaul Tel: (01993) 861377;  
Email: [community.services@westoxon.gov.uk](mailto:community.services@westoxon.gov.uk) )  
Date: 9 September 2014

#### Background Papers:

Copy of the application

Copy of the representations made during the consultation period

**West Oxfordshire District Council  
Licensing Panel**

|                                |  |                             |                     |
|--------------------------------|--|-----------------------------|---------------------|
| <b>APPLICATION TYPE:</b>       | Application for a new premises licence | <b>APPLICATION FOR:</b>     | Aston Pottery       |
| <b>NAME OF APPLICANT:</b>      | Aston Pottery & Trading Company        |                             |                     |
| <b>PARISH (if applicable):</b> | Aston                                  | <b>ADDRESS OF PREMISES:</b> | Bampton Road, Aston |
| <b>CASE OFFICER:</b>           | Nicola Neyhaul                         |                             |                     |

| <b>CONSULTEE/<br/>REPRESENTOR:</b>  | <b>SUMMARY OF COMMENTS</b>  |
|---|---|
| Thames Valley Police  | No objections   |
| Oxfordshire County Council<br>Fire and Rescue Service                     | No objections   |
| Oxfordshire County Council<br>Social and Health Care                      | Nothing received  |
| Oxfordshire County Council<br>Trading Standards                           | Nothing received  |
| West Oxfordshire District<br>Council Licensing                            | No objections   |
| West Oxfordshire District<br>Council Environmental<br>Health (Food H & S) | No objections   |
| West Oxfordshire District<br>Council Environmental<br>Health (noise)      | No objections   |
| West Oxfordshire District<br>Council Planning Services                    | There are no planning conditions restricting the opening hours of the premises. |
| Parish/Town Council   | Objections  |

| CONSULTEE/<br>REPRESENTOR: | SUMMARY OF COMMENTS                      |
|----------------------------|--|
| Other persons              | One letter of objection from a neighbour |

| LICENSING LEGISLATION / STATEMENT OF LICENSING POLICY / POOL OF CONDITIONS  |
|---|
| <p data-bbox="130 492 1346 521"><b>GUIDANCE UNDER SECTION 182 OF THE LICENSING ACT 2003 amended June 2013</b></p> <p data-bbox="130 558 590 587"><b><u>Crime and Disorder</u> from page 11</b></p> <p data-bbox="130 625 499 654"><b><u>Public Safety</u> from page 12</b></p> <p data-bbox="130 691 537 721"><b><u>Public Nuisance</u> from page 14</b></p> <p data-bbox="130 758 774 787"><b><u>Protection of children from harm</u> from page 15</b></p> |



**West Oxfordshire  
Application for a premises licence  
Licensing Act 2003**

For help contact  
[community.services@westoxon.gov.uk](mailto:community.services@westoxon.gov.uk)  
Telephone: 01993 861636

\* required information

**Section 1 of 19**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant? Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Yes  No

**Applicant Details**

\* First name

\* Family name

\* E-mail

Main telephone number  Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
- Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

**Applicant Business**

\* Is your business registered in the UK with Companies House?  Yes  No

\* Is your business registered outside the UK?  Yes  No

\* Business name  If your business is registered, use its registered name.

\* VAT number   Put "none" if you are not registered for VAT.

\* Legal status

Continued from previous page...

\* Your position in the business Partner

Home country United Kingdom

The country where the headquarters of your business is located.

**Business Address**

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

\* Building number or name Kingsway Farm

\* Street Bampton Road

District

\* City or town Aston, Bampton

County or administrative area Oxfordshire

\* Postcode OX18 2BT

\* Country United Kingdom

**Section 2 of 19**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name Kingway Farm

Street Bampton Road

District

City or town Aston, Bampton

County or administrative area Oxfordshire

Postcode OX18 2EB

Country United Kingdom

**Further Details**

Telephone number 01993 850960

Non-domestic rateable value of premises (£) 35,500

**Section 3 of 19****APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company
- A partnership
- An unincorporated association
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales
- Other (for example a statutory corporation)

**Confirm The Following**

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

**Section 4 of 19****NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

**Non Individual Applicant's Name**

Name

Aston Pottery & Trading Company

**Details**

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Partnership

**Address**

|                               |                |
|-------------------------------|----------------|
| Building number or name       | Kingsway Farm  |
| Street                        | Bampton Road   |
| District                      |                |
| City or town                  | Aston, Bampton |
| County or administrative area | Oxfordshire    |
| Postcode                      | OX18 2BT       |
| Country                       | United Kingdom |

**Contact Details**

|                        |                         |
|------------------------|-------------------------|
| E-mail                 | info@astonpottery.co.uk |
| Telephone number       | 01993 850960            |
| Other telephone number |                         |

Add another applicant

**Section 5 of 19**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /  **OR ASAP.**  
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Aston Pottery is a detached shop, cafe with gardens and car park on site. It also has a separate workshop area. Our shop and cafe are normally open 7 days per week. Our normal opening hours are 9 am to 5 pm Monday to Saturday and on Sunday 10.30 am to 5 pm (no sales until 11 am). However, we would like to use the cafe, shop and garden around the shop on some evenings during the year for occasional music events such as classical and acoustic guitar concerts and also charity functions. The charity events would include things like Charity Auctions. We would like to offer the facilities for the local schools or groups to allow their choir to sing or children to perform plays or other local amateur dramatics groups. We also wish to serve alcohol in our cafe for consumption in our cafe and or garden area during the day with meals and during events such as musical evenings or sometimes groups such as local choirs visit so we would like to serve drinks outside and have a BBQ for example. We sometimes have groups such as WI's, retirement clubs, gardening clubs, scout



Continued from previous page...

groups and other interest groups who would like to visit in the evening to have a demonstration of how the pottery is made and visit the gardens and have light refreshment. On some of these occasions we would like to serve alcohol during the evening and the times would vary according to the requirement of our visitors. We have included the longer opening hours for these occasions but it would not be every day.  
We would also like to sell alcohol in our shop such as wines and alcoholic beverages to take away.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

**Section 6 of 19**

**PROVISION OF PLAYS**

Will you be providing plays?

Yes  No

**Standard Days And Timings**

MONDAY

Start  End   
Start  End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start  End   
Start  End

WEDNESDAY

Start  End   
Start  End

THURSDAY

Start  End   
Start  End

FRIDAY

Start  End   
Start  End

SATURDAY

Start  End   
Start  End

SUNDAY

Start  End   
Start  End

Continued from previous page...

Will the performance of a play take place indoors or outdoors or both?

Indoors                       Outdoors                       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

We would like to put on plays and performances by local groups such as amateur dramatics and school children. The audiences would normally be families or local residents. There may be some amplified music if called for in the production.

State any seasonal variations for performing plays

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the performance of a play at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

### Section 7 of 19

#### PROVISION OF FILMS

Will you be providing films?

Yes                       No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Continued from previous page...

THURSDAY

|       |                                    |     |                                    |
|-------|------------------------------------|-----|------------------------------------|
| Start | <input type="text" value="09:00"/> | End | <input type="text" value="23:00"/> |
| Start | <input type="text"/>               | End | <input type="text"/>               |

FRIDAY

|       |                                    |     |                                    |
|-------|------------------------------------|-----|------------------------------------|
| Start | <input type="text" value="09:00"/> | End | <input type="text" value="24:00"/> |
| Start | <input type="text"/>               | End | <input type="text"/>               |

SATURDAY

|       |                                    |     |                                    |
|-------|------------------------------------|-----|------------------------------------|
| Start | <input type="text" value="09:00"/> | End | <input type="text" value="24:00"/> |
| Start | <input type="text"/>               | End | <input type="text"/>               |

SUNDAY

|       |                                    |     |                                    |
|-------|------------------------------------|-----|------------------------------------|
| Start | <input type="text" value="09:00"/> | End | <input type="text" value="23:00"/> |
| Start | <input type="text"/>               | End | <input type="text"/>               |

Will the exhibition of films take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

We would like to allow the flexibility to show films if we should wish to do so in the future. Any music or sound-track would be amplified to the required level as called for in the showing of the play. This would be at a reasonable level for the particular film.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Section 8 of 19**

**PROVISION OF INDOOR SPORTING EVENTS**

Will you be providing indoor sporting events?

Continued from previous page...

Yes

No

**Section 9 of 19**

**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

Will you be providing boxing or wrestling entertainments?

Yes

No

**Section 10 of 19**

**PROVISION OF LIVE MUSIC**

Will you be providing live music?

Yes

No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

Will the performance of live music take place indoors or outdoors or both?

Indoors

Outdoors

Both

Where taking place in a building or other  
structure tick as appropriate. Indoors may  
include a tent.

**Continued from previous page...**

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

It is intended that we will have classical and acoustic guitar and concerts or similar events several times per year. We would also like to host local choirs and groups who sing within the cafe and shop and sometimes sing Christmas carols (for example) in the gardens. We also have Morris dancers and local or visiting groups such as operatic groups, ballet or other dance groups who will perform occasionally.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

It is more likely that Morris dancers or similar will visit and dance during summer months and play their music. Schools and choir visits and singing will be more likely in the lead up to Christmas.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Section 11 of 19**

**PROVISION OF RECORDED MUSIC**

Will you be providing recorded music?

Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

Indoors

Outdoors

Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Back ground music in the shop and cafe and in the garden in the summer if holding a BBQ or similar. The music would be amplified as necessary

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Section 12 of 19**

**PROVISION OF PERFORMANCES OF DANCE**

Will you be providing performances of dance?

Yes

No

**Standard Days And Timings**

Continued from previous page...

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of dance take place indoors or outdoors or both?

Indoors

Outdoors

Both

Where taking place in a building or other  
structure tick as appropriate. Indoors may  
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not  
exclusively) whether or not music will be amplified or unamplified.

We would like to offer the opportunity for local groups to perform either for themselves or for charity or for visiting groups  
to perform for example ballet or classical dance or similar.

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Section 13 of 19**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End



Continued from previous page...

SUNDAY

Start

End

Start

End

Give a description of the type of entertainment that will be provided

Sometimes local groups or folk groups will come and dance.

Will this entertainment take place indoors or outdoors or both?

Indoors

Outdoors

Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

For example children's school groups or choirs singing. Music would sometimes be amplified as appropriate to the performance.

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Section 14 of 19**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

Yes

No

**Section 15 of 19**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

Yes

No

**Standard Days And Timings**

Continued from previous page...

MONDAY

Start 09:00

End 23:00

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start 09:00

End 23:00

Start

End

WEDNESDAY

Start 09:00

End 23:00

Start

End

THURSDAY

Start 09:00

End 23:00

Start

End

FRIDAY

Start 09:00

End ~~23:00~~ 24:00

Start

End

Confirmed with  
Helen of Ashon  
Pottery as a  
type

SATURDAY

Start 09:00

End 24:00

Start

End

SUNDAY

Start 09:00

End 23:00

Start

End

Will the sale of alcohol be for consumption:

- On the premises     Off the premises     Both

If the sale of alcohol is for consumption on  
the premises select on, if the sale of alcohol  
is for consumption away from the premises  
select off. If the sale of alcohol is for  
consumption on the premises and away  
from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

*Continued from previous page...*

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

Family name

**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 19**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Continued from previous page...

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

None

**Section 17 of 19**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Our normal opening hours are 9 am to 5 pm Monday to Saturday and 10.30 am to 5.00 pm on Sunday. We have put the wider opening hours to cover the times when we would like to offer the other events such as the group visits, performance or when we would like to open later seasonally such as in the lead up to Christmas.

*Continued from previous page...*

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

## **Section 18 of 19**

### **LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

A personal licence holder or nominated person will be present at all times when the licence is being used.  
Staff will be trained on licensing issues  
The shop and cafe will be used for family based shopping and dining during the normal opening hours.  
Musical evenings will be fully staffed with competent staff and well supervised.

b) The prevention of crime and disorder

Evening events will be fully supervised by competent staff and will normally be ticket only events.  
School visits and concerts would be open but unlikely to be a public order concern and will be supervised by competent staff.

c) Public safety

All the necessary public safety issues will be considered before an event and a risk assessment carried out before a different event is held.

d) The prevention of public nuisance

Any music will be performed or played at a reasonable level. Music will sometimes be amplified but will be at a reasonable level.  
The shop and cafe already have very adequate car parking and traffic measures in place and any event will not cause additional traffic or noise.  
Out door music will be performed during the day or early evening.  
The noise will be carefully monitored so as not to cause nuisance to local residents.  
Patrons will be reminded to leave quietly as necessary.

e) The protection of children from harm

Children will normally only be present when they are accompanied by adults.  
There will be no activities taking place that are unsuitable for children and families.  
Proof of age will be requested when selling alcohol as required.

## **Section 19 of 19**

Continued from previous page...

## PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £87000 £315.00

Band D - £87001 to £125000 £450.00\*

Band E - £125001 and over £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £125000 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39999 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

\* Fee amount (£)

315.00

## ATTACHMENTS

### AUTHORITY POSTAL ADDRESS

#### Address

Building number or name LICENCING TEAM, ELFIELD

Street NEW YATT ROAD

District

City or town WITNEY

County or administrative area OXFORDSHIRE

Postcode OX28 1PB

Country United Kingdom

## DECLARATION

Continued from previous page...

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

Date (dd/mm/yyyy)

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/west-oxfordshire/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

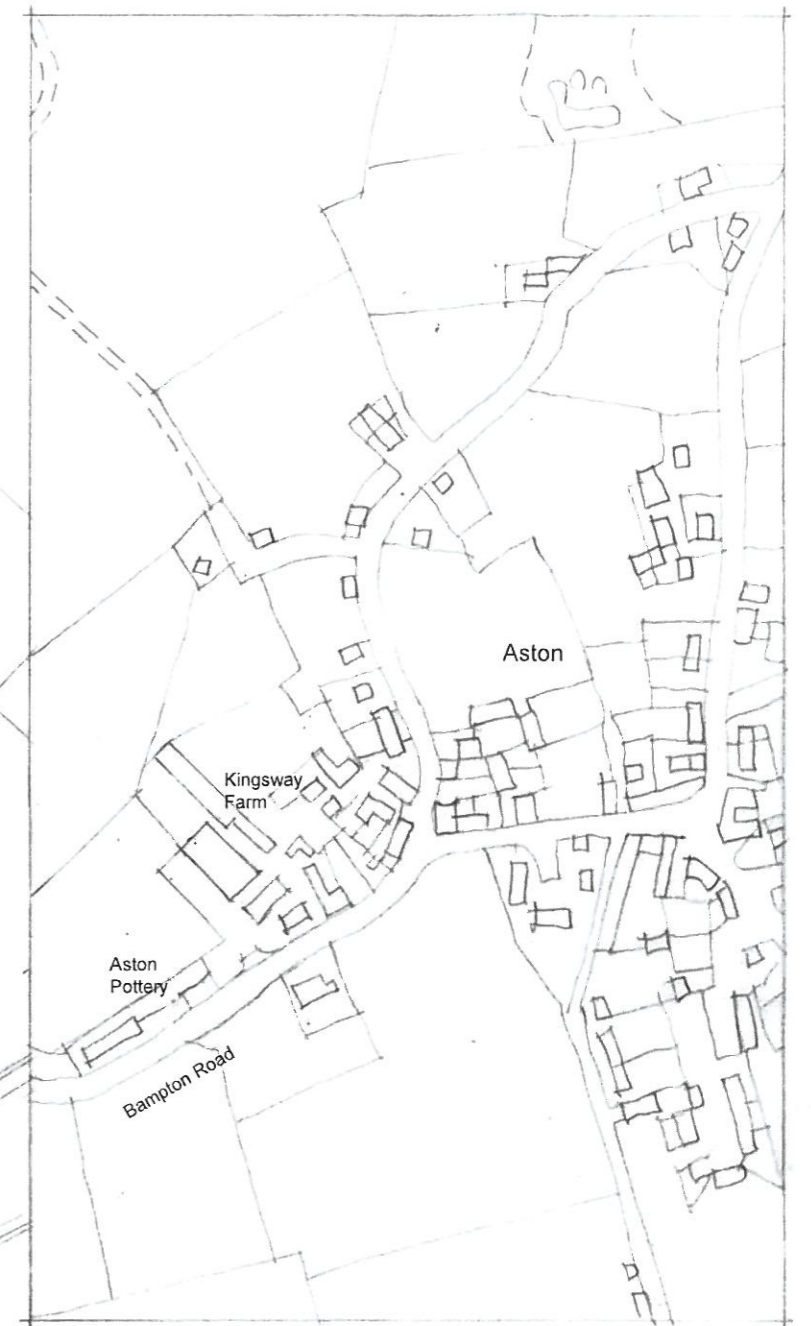
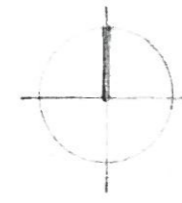
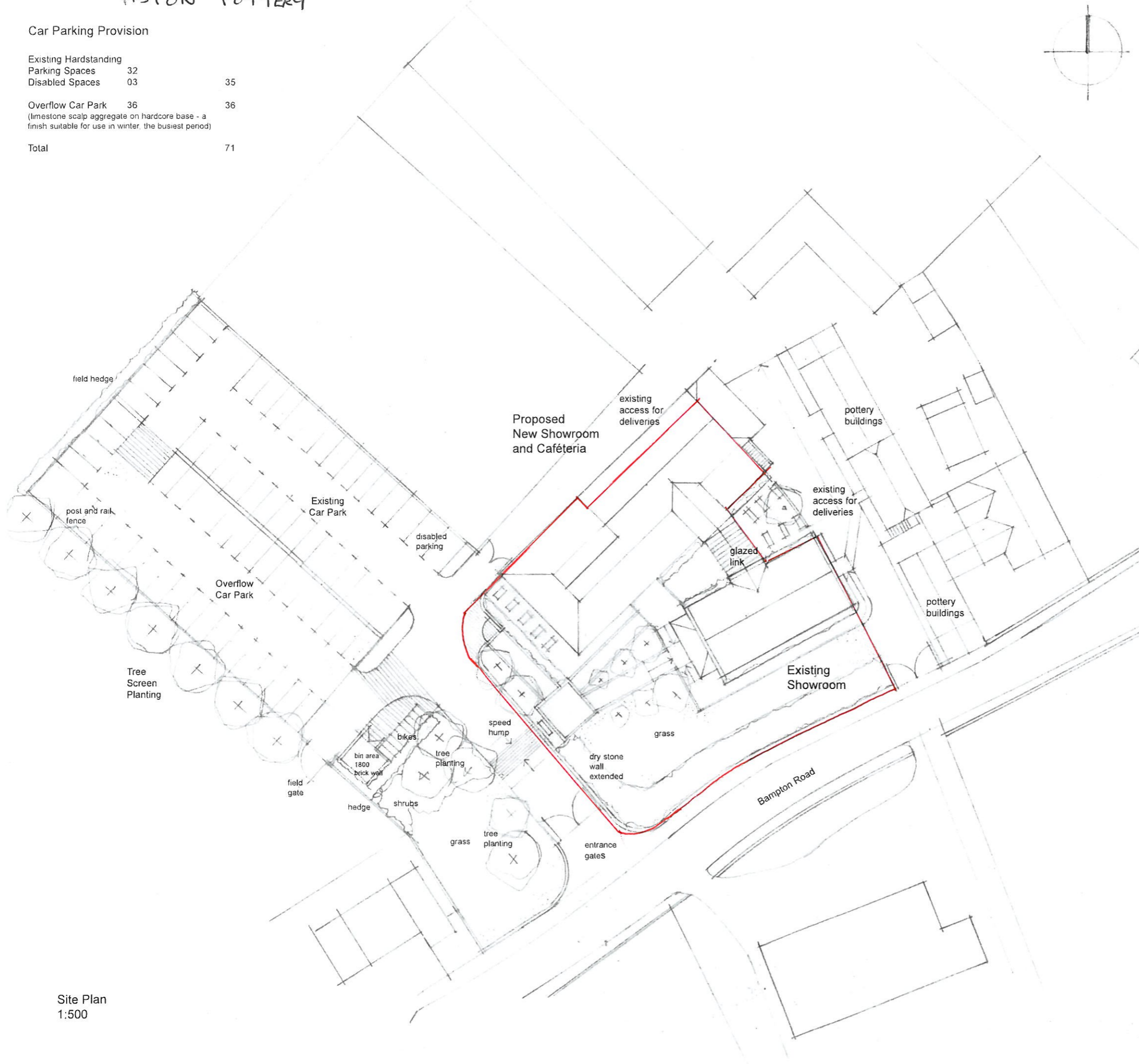




# ASTON POTTERY

## Car Parking Provision

|  |    |    |
|--|----|----|
| Existing Hardstanding  |    |    |
| Parking Spaces   | 32 |    |
| Disabled Spaces  | 03 | 35 |
| Overflow Car Park  | 36 | 36 |
| (limestone scalp aggregate on hardcore base - a finish suitable for use in winter, the busiest period) |    |    |
| Total  |    | 71 |



Location Plan  
1:5000

PLANNING APPLICATION ISSUE - August 2006

Sue Goodman DipArch (Oxford) ARB Registered Architect  
Church Walk Combe Witney Oxfordshire OX29 8NQ  
Telephone 01993 891421 Fax 0870 0526039  
architect@suegoodman.co.uk

Project **Aston Pottery, Kingsway Farm, Aston, Oxon**  
Client Ellis Baughan Design  
Drawing Site and Location Plans  
Scale 1:500 and 5000 at A3  
Date June 2006  
Job No 2005/9 Dwg No 14 Revision

Site Plan  
1:500



# ASTON POTTERY

main car park

overflow parking

setts

tree planting

tree planting

speed hump

paved square

stone wall extended

entrance gates

FIRES EXIST.

deliveries and fire escape

delivery

FIRES EXIST.

FIRES EXIST.

FIRES EXIST.

FIRES EXIST.

FIRES EXIST.

FIRES EXIST.

fire escape

Ground floor shop

ramp up

kitchen and staff loos

pottery

pottery

Existing Showroom

plant sales

glazed link

fire escape

New Entrance Porch

ramp up

entrance path

entrance path

to outside seats

outside tables

cafeteria 80 covers

servery

kitchen

cold store

dry store

rest room

staff wc

store and pricing

New Showroom

checkout

preparation display

rootlights over

wash up

staff wc

FIRES EXIST.



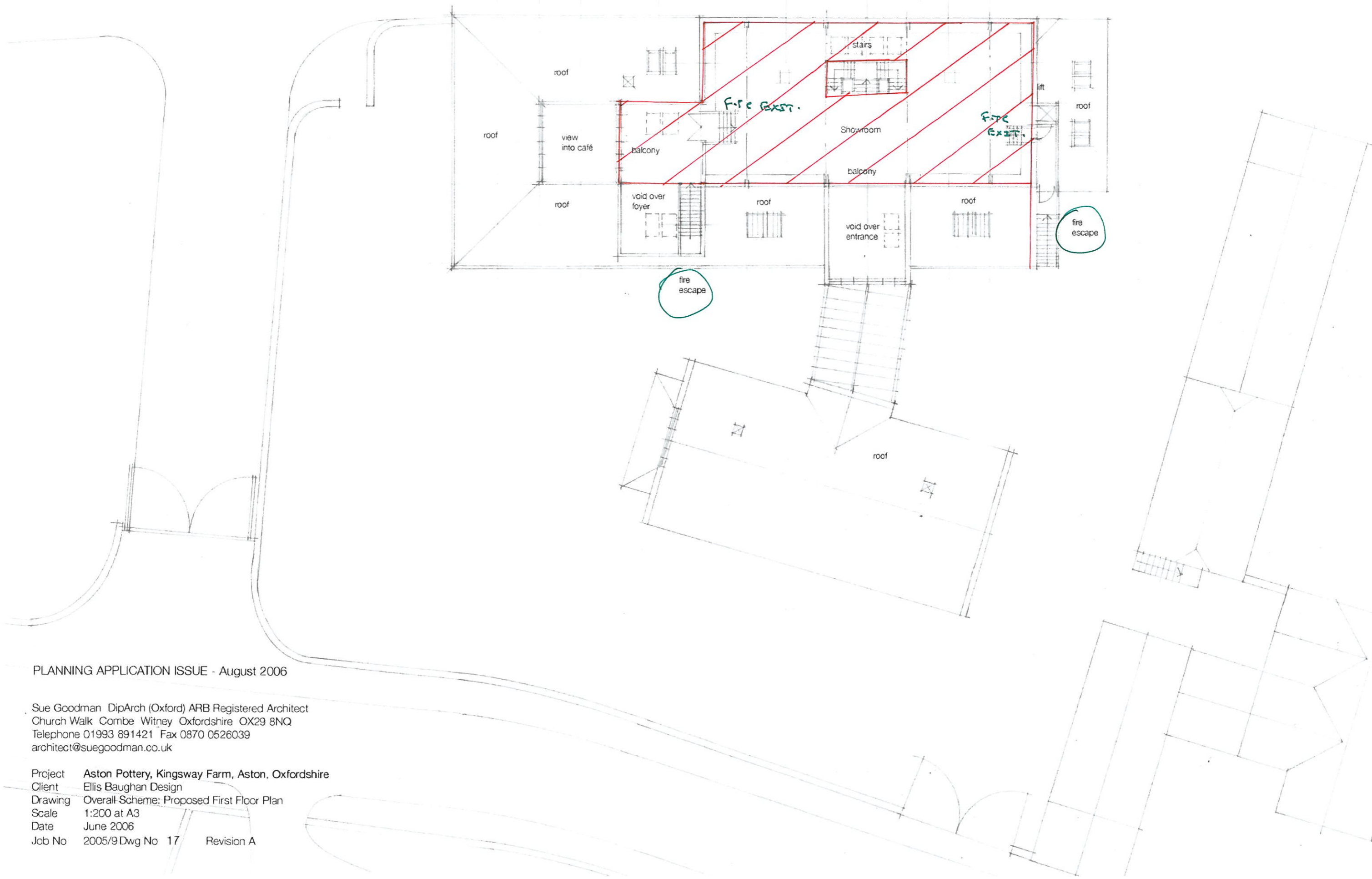
PLANNING APPLICATION ISSUE - August 2006

Sue Goodman DipArch (Oxford) ARB Registered Architect  
 Church Walk Combe Witney Oxfordshire OX29 8NQ  
 Telephone 01993 891421 Fax 0870 0526039  
 architect@suegoodman.co.uk

Project Aston Pottery, Kingsway Farm, Aston, Oxfordshire  
 Client Ellis Baughan Design  
 Drawing Overall Scheme: Proposed Ground Floor Plans  
 Scale 1:200 at A3  
 Date June 2006  
 Job No 2005/9 Dwg No 16 Revision

Area outside shop





PLANNING APPLICATION ISSUE - August 2006

Sue Goodman DipArch (Oxford) ARB Registered Architect  
Church Walk Combe Witney Oxfordshire OX29 8NQ  
Telephone 01993 891421 Fax 0870 0526039  
architect@suegoodman.co.uk

Project Aston Pottery, Kingsway Farm, Aston, Oxfordshire  
Client Ellis Baughan Design  
Drawing Overall Scheme: Proposed First Floor Plan  
Scale 1:200 at A3  
Date June 2006  
Job No 2005/9 Dwg No 17 Revision A

RECEIVED 05 SEP 2014

Head of Community Services  
West Oxfordshire District Council  
Elmfield  
WITNEY  
Oxfordshire  
OX28 1PB

Thursday 04 September 2014

Dear Sir / Madam,

**Notice of Application for a Premises Licence: Aston Pottery and Trading Company**

We write with reference to the above application made to the Council on 11 August 2014. We wish to raise an objection to this application on the basis that its granting will give rise to a breach of one of the Licensing Objectives (public nuisance). We have set out below the nature of, and reasons for, this objection.

The proprietor of Aston Pottery and Trading Company, Mr S Baughan, has explained to us that the reason he is seeking this Licence is to enable him to host between 6-8 events per annum of acoustic music at the Pottery's Kingsway Farm premises.

We have lived next to Kingsway Farm for just over 20 years and bought our house largely for its peaceful, rural location within a Conservation Area. In this time, the Pottery has expanded greatly from a small scale wholesale operation to a large scale retail operation. The showroom has been increased substantially over the years, with an additional shop / pottery building that also contains a popular café. A car park has also been added that sits adjacent and intrusively to our property. We recognise the value to the local community provided by the Pottery through its employment of many village residents. However, we would like to remind the Council that the original grant of planning consent for the development of the new building and car park was subject to a condition that non-pottery activities (namely the gift shop and café) should be ancillary to the sale of pottery. It is our opinion that evening music events could not reasonably be considered as being ancillary to the sale of pottery.

Our main concern with the grant of this application relates to its open-ended nature. If these acoustic music events proved to be successful, then we believe Mr Baughan will be likely to host an ever-increasing number of such, or similar, events. This would lead to a significant deterioration in the environment for residents used to peaceful surroundings in the evenings.

We would be happy for the Council to allow the Pottery to host up to six acoustic music events in any 12-month period, but believe that any number in excess of this will constitute a public nuisance to residents. Examples of how this nuisance will manifest itself are as follows:-

- deliveries of goods out of normal business hours
- setting up and clearing away activity out of normal business hours
- customers / guests loitering in and making noise in car park late at night
- lighting out of normal hours causing disturbance

We therefore request that the Council grant the application subject to modifying conditions appropriate for the promotion of the Licensing Objectives, such conditions being to restrict the number of events to a maximum of six in any 12-month period and that the type of event be restricted to acoustic music performances.

We trust that this is in order, however if you have any questions relating to the contents of this letter, please let us know.

Yours faithfully

Mr R and Mrs J Owen<sup>✓</sup>

# ASTON, COTE, SHIFFORD & CHIMNEY PARISH COUNCIL

1 Manor Close  
Aston  
Bampton  
OX18 2DD

Ms N Neyhaul,  
West Oxfordshire District Council

8 September 2014

Dear Ms Neyhaul

## **Aston Pottery Premises Licence Application**

The members of Aston, Cote, Shifford & Chimney Parish Council considered the premises licence application for Aston Pottery at their meeting on 4 September 2014.

Whilst the Parish Council does not have an issue with Aston Pottery holding occasional entertainment events, it does **object** to the current application.

The application is extremely broad, and whilst there is reference to the intention that events would be "occasional", if the application is approved as it stands, it would permit the business to hold events without limitation to their frequency and number. Aston Pottery is located in a residential area, and if events were held more than occasionally, there would be a significant detrimental impact on those living in the surrounding area. This is particularly the case as the licence is seeking permission for events to take place up to 11.00pm Sunday to Thursday and 12.00am Friday to Saturday, and for events to take place both inside and outside.

In order to enable the local community to have an appropriate degree of input into, and control over, the number, nature and frequency of events, the Parish Council considers it to be more appropriate for Aston Pottery to apply for a Temporary Event Notice for individual events. We would hope that this would not present the business with any significant issues, given that the current application indicates that there will only be occasional events. The Parish Council would therefore also request that it is consulted on each individual temporary event notice.

In terms of alcohol sales, the members of Aston, Cote, Shifford & Chimney Parish Council would be supportive of a permanent application for the sale of alcohol for consumption on the premises with food only or for consumption off the premises (as part of the gift shop) during current business hours (Monday – Saturday 9.00am to 5.00pm and Sundays/Bank Holidays 10.30am to 4.30pm).

Yours sincerely

*Sent by email*

Mrs Helen Sandhu  
Clerk to Aston, Cote, Shifford & Chimney Parish Council

Cc: WODC Councillors Hilary Fenton & Steve Good